

BRICS Log in is switching to Researcher Auth Service (RAS)

The traditional username/password Log in flow for BRICS has been replaced by NIH's Researcher Auth Service (RAS). This change will require all users to follow a set of steps to log in/sign up for RAS and link your BRICS account to your RAS account. RAS supports these identity providers, NIH PIV/CAC card, or an account with Login.gov.

Users with an NIH/HHS account should use their NIH PIV/CAC card as the identity provider when logging in with RAS.

Users without an NIH/HHS account will need to use Login.gov. If the user does not already have a Login.gov account, they will need to create one and then select Login.gov as the identity provider when logging in with RAS.

[Click here to learn more about Researcher Auth Service \(RAS\)](#)

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Existing Users

1.1 Existing user Log in with a NIH PIV/CAC card.


For current users with a NIH PIV/CAC card, please follow these steps:

1. Navigate to your BRICS instance and select Log in.
2. Here you will see the new Log in page. Should you have a NIH PIV/CAC card, it is preferred to Log in with it. Click the “**Log In**” button and continue to the next step.

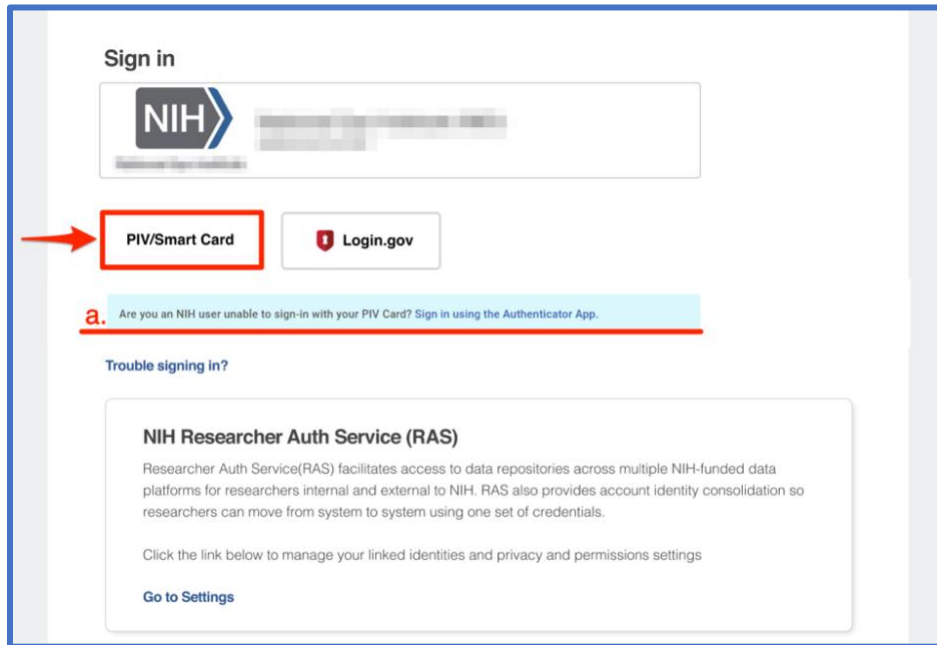
If you do not have a PIV card you will need to follow the steps in [Existing user Log in with Login.gov](#)

NOTE: BRICS will no longer be handling your Log in credentials. For assistance with your account credentials follow steps:

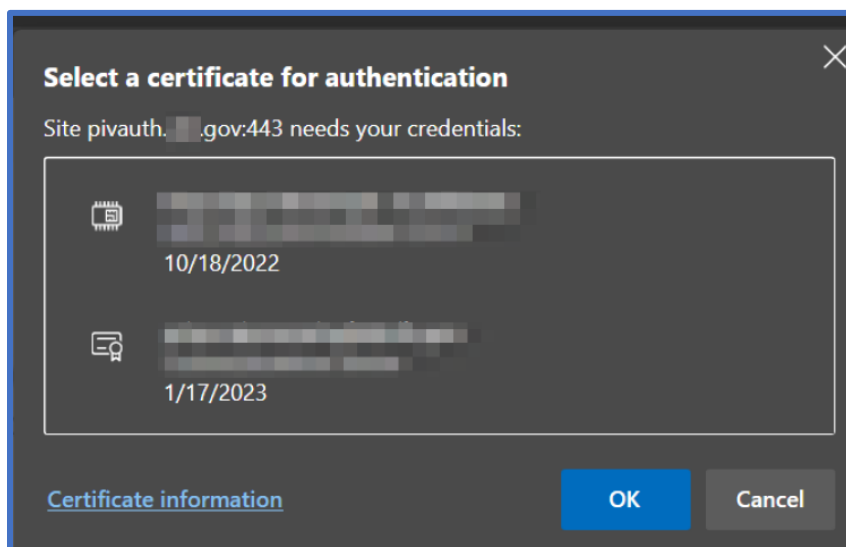
- a. Forgot NIH PIV credentials: <https://auth.nih.gov/CertAuthV3/forms/mfa/Help.html>
- b. Forgot Login.gov password: <https://secure.login.gov/users/password/new>

<h3>Log In to Your Account</h3> <p>Please log in using one of the Researcher Auth Service (RAS) identities (Smart Card or Login.gov), the required multi-factor authentication, to access NEI.</p> <p>If you have any of the following smart cards: NIH PIV, VA PIV or DoD CAC, please use it to log in. Otherwise, use your Login.gov account.</p> <div><div>Log In with RAS</div></div> <p>If you are a new user, or if you do not have any of the accepted RAS identities, you will need to create a Login.gov account.</p>	<p>For security reasons, please log out and exit your web browser when you are done accessing services that require authentication.</p> <p>Issues with PIV/CAC cards? Please contact NIH Help Desk 301-496-4357(6-HELP) or 866-319-4357 (toll-free) for further assistance.</p> <hr/> <p>Issues with Login.gov? Please contact Login.gov Help Center for further assistance.</p> <hr/> <p>Warning Notice</p> <p>This is a U.S. Government computer system, which may be accessed and used only for authorized Government business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action.</p> <p>All information in this computer system may be intercepted, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including criminal investigations. Such information includes sensitive data encrypted to comply with confidentiality and privacy requirements. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms. There is no right of privacy in this system.</p>
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3. After clicking with “**Log In**” you will be taken to the following page. Select **PIV/Smart Card**.
- a. If you are unable to sign in with your PIV card, then you may sign in using the [Authenticator App](#) instead.



4. Provide your NIH PIV/CAC card authentication by selecting the appropriate certificate and provide your PIN:



5. After logging into the system for the first-time using RAS, the user will be taken to the following page to link their account. If you have an account continue by selecting “[Search for Existing Account](#)”.

The screenshot shows a web interface with a progress bar at the top containing four steps: 'Log In Successful' (active), 'Link an Account', 'Verify Account', and 'Linking Successful'. The main content area is titled 'Log In Successful' and contains the following text: 'To access the system you must either create a new [redacted] account or link a [redacted] existing account.' Below this is the question 'Would you like to create and link a [redacted] account?' followed by a 'Create Account' button. Further down, it says 'If you have an existing [redacted] account that you would like to link, click below to search for and link the account.' A red rectangular box highlights the 'Search for Existing Account' button, with a red arrow pointing to it from the right. At the bottom left, there is a link that says 'Return to Log In'.

6. Enter your email/username of your BRICS account you wish to link:

The screenshot shows a web interface with a progress bar at the top containing four steps: 'Log In Successful', 'Link an Account' (active), 'Verify Account', and 'Linking Successful'. The main content area is titled 'Link existing account' and contains the following text: 'If you have an existing [redacted] account that you would like to link, enter the email address or username associated with the account below.' Below this is a label 'Email Address or Username' followed by a text input field containing 'johndoe@company.com'. A red rectangular box highlights the input field, with a red arrow pointing to it from the right. Below the input field is a 'Continue Linking Account' button, which is also highlighted with a red box and has a red arrow pointing to it from the right. To the right of the button is a small, faint 'Back' link. At the bottom, there is a link that says 'Forgot Email Address or Username?' followed by a blurred text area.

7. Verify your account by going to the email account associated to your BRICS account and clicking the verify account ownership link.

If you do not see your email, please do the following:

- Wait for the email to be received.
- Check your spam folder for the email.
- Resend the verification email using the “[Resend Verification Email](#)” button.
- Ensure you have entered your email/username correctly in step 6.
- Contact your operations team for any additional help.

The screenshot shows a progress bar at the top with four steps: 'Log In Successful', 'Link an Account', 'Verify Account' (which is the active step), and 'Linking Successful'. Below the progress bar, the heading 'Link existing account' is displayed. The main text reads: 'If you have entered a username or email address associated with a [redacted] account, the email address associated with that account will be emailed with instructions for how to proceed. Please check your email and click the link to verify account ownership.' At the bottom, there are two buttons: 'Resend Verification Email' and 'Go Back'.

8. Congratulations! Your account should now be successfully linked, and you can continue to your BRICS workspace.

The screenshot shows the same progress bar as the previous step, but now 'Linking Successful' is the active step. The heading 'Link existing account' is still present. The main text reads: 'Your account has been successfully linked!'. At the bottom, there are two buttons: 'Continue to Workspace' and 'Log Out'.

9. You may be redirected to the E-signature page if you have not submitted your e-signature before.

NOTE: Submission of your E-Signature is required to access your BRICS instance.

Electronic Signature

The system uses electronic documentation which may require you to provide an electronic signature when you enter, submit, change, access, download, or audit electronic data records.

ELECTRONIC SIGNATURE. This Acknowledgement and Certification of Understanding ("Acknowledgement") is to inform you that by submitting an electronic signature, you are providing an electronic mark that is held to the same standard as a legally binding equivalent of a handwritten signature provided by you. For purposes of the acknowledgement, a digital mark is considered your legally typed First and Last Name (legal name may include middle name, initial or suffix). A date will be recorded with both entries. Any part of the system requiring an electronic signature may contain a signature acknowledgment statement provided in the same area requiring the electronic signature.

AGREEMENT: By signing this Acknowledgement, I agree that my electronic signature is the legally binding equivalent to my handwritten signature. Whenever I execute an electronic signature, it has the same validity and meaning as my handwritten signature. I will not, at any time in the future, repudiate the meaning of my electronic signature or claim that my electronic signature is not legally binding. I also understand that it is a violation for any individual to sign/e-sign any transactions that occur within system on behalf of me. Any fraudulent activities related to electronic signatures must be immediately reported to the system operations team. Violation of these terms could lead to disciplinary action, up to termination, and prosecution under applicable Federal laws.

CERTIFICATION OF UNDERSTANDING: I also understand, acknowledge, agree and certify that:

- I accept my responsibilities in the use of electronic signatures as described on this form.
- My execution of any form of an electronic signature function performed on the system to be the legally binding equivalent of my traditional handwritten signature, and that I am accountable and responsible for actions performed under such an electronic signature.
- I will not share components of my electronic signature such that my signature could be executed by another individual. Such components may include, but are not limited to legal name, passwords or any such identifiers.

First Name*	<input type="text"/>
Middle Name	<input type="text"/>
Last Name*	<input type="text"/>

☐ I understand and agree to all of the Terms and Conditions in this electronic documentation for use of Electronic Signature Agreement. Please check the appropriate box to provide your signature.

Submit

1.2 Existing user Log in with a Login.gov.

1. Navigate to your BRICS instance and select Log in.
2. Here you will see the new Log in page. If you have a NIH PIV/CAC card is recommended to Log in with it by following steps in [Existing user Log in with a NIH PIV/CAC card.](#)

To continue logging in with Login.gov select the “[create a Login.gov account](#)” link.

NOTE: BRICS will no longer be handling your Log in credentials. For assistance with your account credentials follow steps:

- a. Forgot PIV credentials: <https://auth.nih.gov/CertAuthV3/forms/mfa/Help.html>
- b. Forgot Login.gov password: <https://secure.login.gov/users/password/new>

Log In to Your Account

Please log in using one of the Researcher Auth Service (RAS) identities (Smart Card or Login.gov), the required multi-factor authentication, to access NEI.

If you have any of the following smart cards: NIH PIV, VA PIV or DoD CAC, please use it to log in. Otherwise, use your Login.gov account.

[Log In with RAS](#)

If you are a new user, or if you do not have any of the accepted RAS identities, you will need to [create a Login.gov account](#).

For security reasons, please log out and exit your web browser when you are done accessing services that require authentication.

Issues with PIV/CAC cards?
Please contact [NIH Help Desk](#) 301-496-4357(6-HELP) or 866-319-4357 (toll-free) for further assistance.

Issues with Login.gov?
Please contact [Login.gov Help Center](#) for further assistance.

Warning Notice

This is a U.S. Government computer system, which may be accessed and used only for authorized Government business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action.

All information in this computer system may be intercepted, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including criminal investigations. Such information includes sensitive data encrypted to comply with confidentiality and privacy requirements. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms. There is no right of privacy in this system.

3. Create your Login.gov account with your desired email. Afterwards check your email to verify and finish creating your Login.gov account.

LOGIN.GOV

Create your account

Enter your email address
john.doe@mycompany.com

Select your email language preference
Login.gov allows you to receive your email communication in English, Spanish or French.

☒ English (default)
☐ Español
☐ Français

☐ I read and accept the Login.gov [Rules of Use](#)

Submit

[Cancel](#)
[Security Practices and Privacy Act Statement](#)
[Privacy Act Statement](#)

LOGIN.GOV

Check your email

We sent an email to **john@mycompany.com** with a link to confirm your email address. Follow the link to continue creating your account.

Didn't receive an email? [Resend](#)

Or, [use a different email address](#)

You can close this window if you're done.

4. After creating and verifying your Login.gov account, navigate back to your BRICS instance Log in page and select "**Log In**".

Log In to Your Account

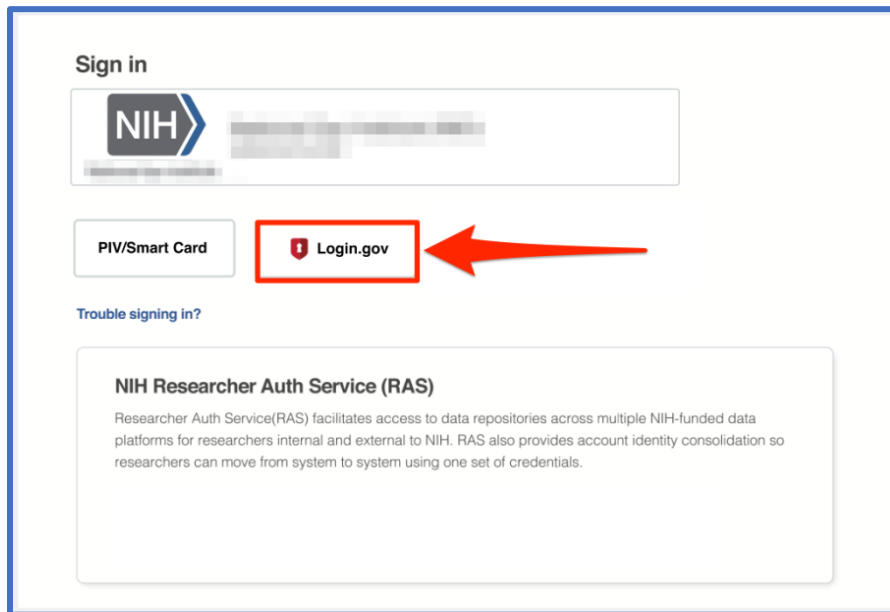
Please log in using one of the Researcher Auth Service (RAS) identities (Smart Card or Login.gov), the required multi-factor authentication, to access NEI.

If you have any of the following smart cards: NIH PIV, VA PIV or DoD CAC, please use it to log in. Otherwise, use your Login.gov account.

Log In with RAS

If you are a new user, or if you do not have any of the accepted RAS identities, you will need to [create a Login.gov account](#).

5. Select “[Login.gov](#)”



Sign in

NIH

PIV/Smart Card

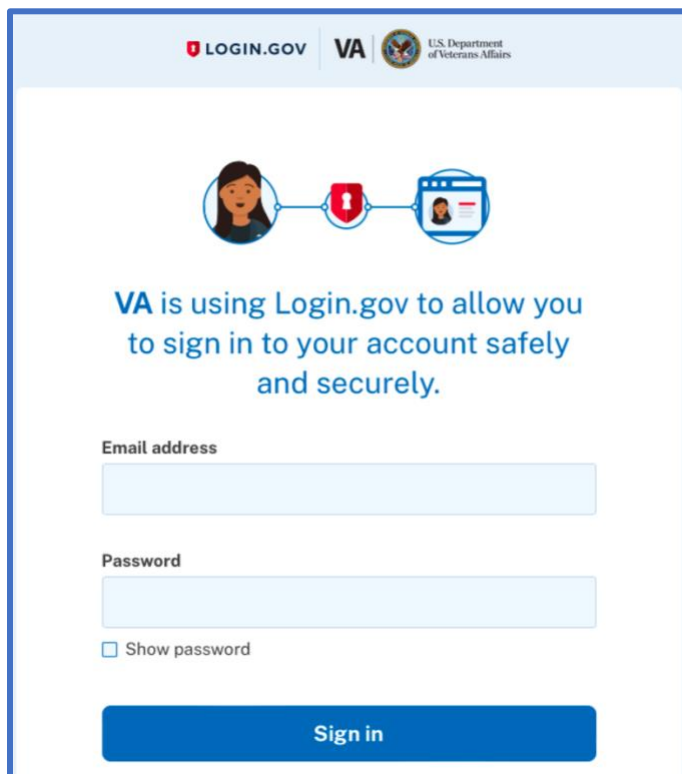
Login.gov

Trouble signing in?

NIH Researcher Auth Service (RAS)

Researcher Auth Service(RAS) facilitates access to data repositories across multiple NIH-funded data platforms for researchers internal and external to NIH. RAS also provides account identity consolidation so researchers can move from system to system using one set of credentials.

6. Enter your [Login.gov](#) credentials and select **Sign In**:



LOGIN.GOV VA U.S. Department of Veterans Affairs

VA is using Login.gov to allow you to sign in to your account safely and securely.

Email address

Password

☐ Show password

Sign in

7. When first authentication through Login.gov, you will need to Grant permission to BRICS to have access to your basic profile information.

Consent to Share Information

BRICS is requesting access to the following information from any current and future [Linked Identities](#):

- **Basic profile information:** First Name, Last Name, User Id and Email

By agreeing to share this data, you allow NIH to share this information in accordance with the [NIH Privacy Policy](#). You can change this and other [Settings](#) at any time.

☒ Do not show this again.

Grant

Deny

Note: If you choose to deny consent you will not be able to access the application. You will be required to review your [Settings](#) annually.

8. After logging into the system for the first-time using RAS, the user will be taken to the following page to link their account. If you have an account continue by selecting “[Search for Existing Account](#)”



Log In Successful


Link an Account

Verify Account


Linking Successful

Log In Successful

To access the system you must either create a new  account or link a  existing account.

Would you like to create and link a  account?

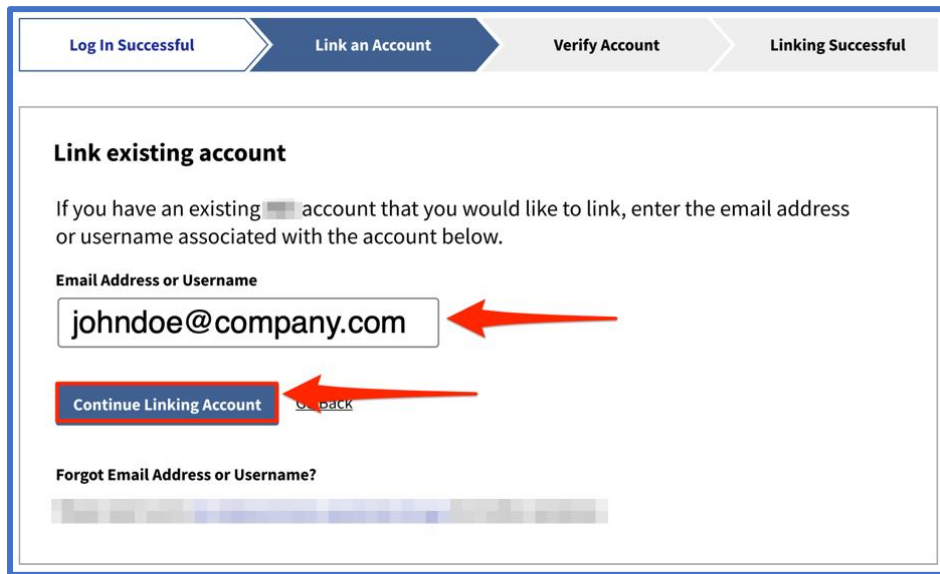
Create Account

If you have an existing  account that you would like to link, click below to search for and link the account.

Search for Existing Account

[Return to Log In](#)

10. Enter your email/username of your BRICS account you wish to link

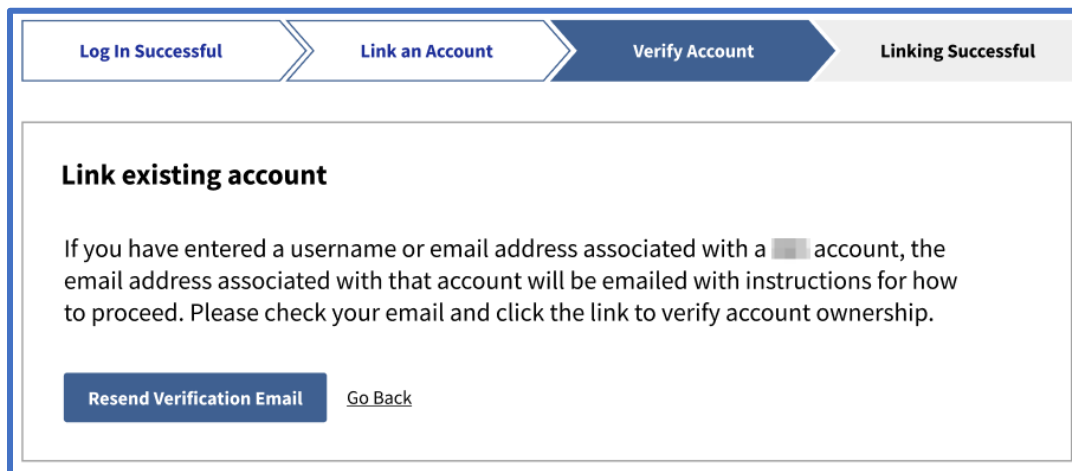


The screenshot shows a web interface with a progress bar at the top containing four steps: 'Log In Successful', 'Link an Account' (highlighted), 'Verify Account', and 'Linking Successful'. Below the progress bar, the heading 'Link existing account' is followed by a paragraph: 'If you have an existing [redacted] account that you would like to link, enter the email address or username associated with the account below.' A label 'Email Address or Username' is above a text input field containing 'johndoe@company.com'. A red arrow points to this input field. Below the input field is a red button labeled 'Continue Linking Account' and a blue link labeled 'Go Back'. Another red arrow points to the 'Continue Linking Account' button. At the bottom, there is a link 'Forgot Email Address or Username?' followed by a blurred text area.

11. Verify your account by going to the email account associated to your BRICS account and clicking the verify account ownership link.

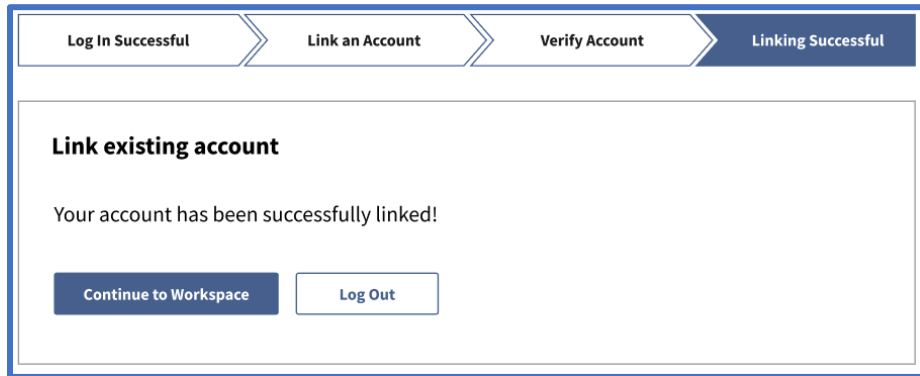
If you do not see your email, please do the following:

- Wait for the email to be received.
- Check your spam folder for the email.
- Resend the verification email using the “[Resend Verification Email](#)” button.
- Ensure you have entered your email/username correctly in step 6.
- Contact your operations team for any additional help.



The screenshot shows the same web interface as before, but the progress bar now highlights the 'Verify Account' step. The heading 'Link existing account' is followed by a paragraph: 'If you have entered a username or email address associated with a [redacted] account, the email address associated with that account will be emailed with instructions for how to proceed. Please check your email and click the link to verify account ownership.' Below this paragraph are a blue button labeled 'Resend Verification Email' and a blue link labeled 'Go Back'.

12. Congratulations! Your account should now be successfully linked, and you can continue to your BRICS workspace.



Log In Successful Link an Account Verify Account Linking Successful

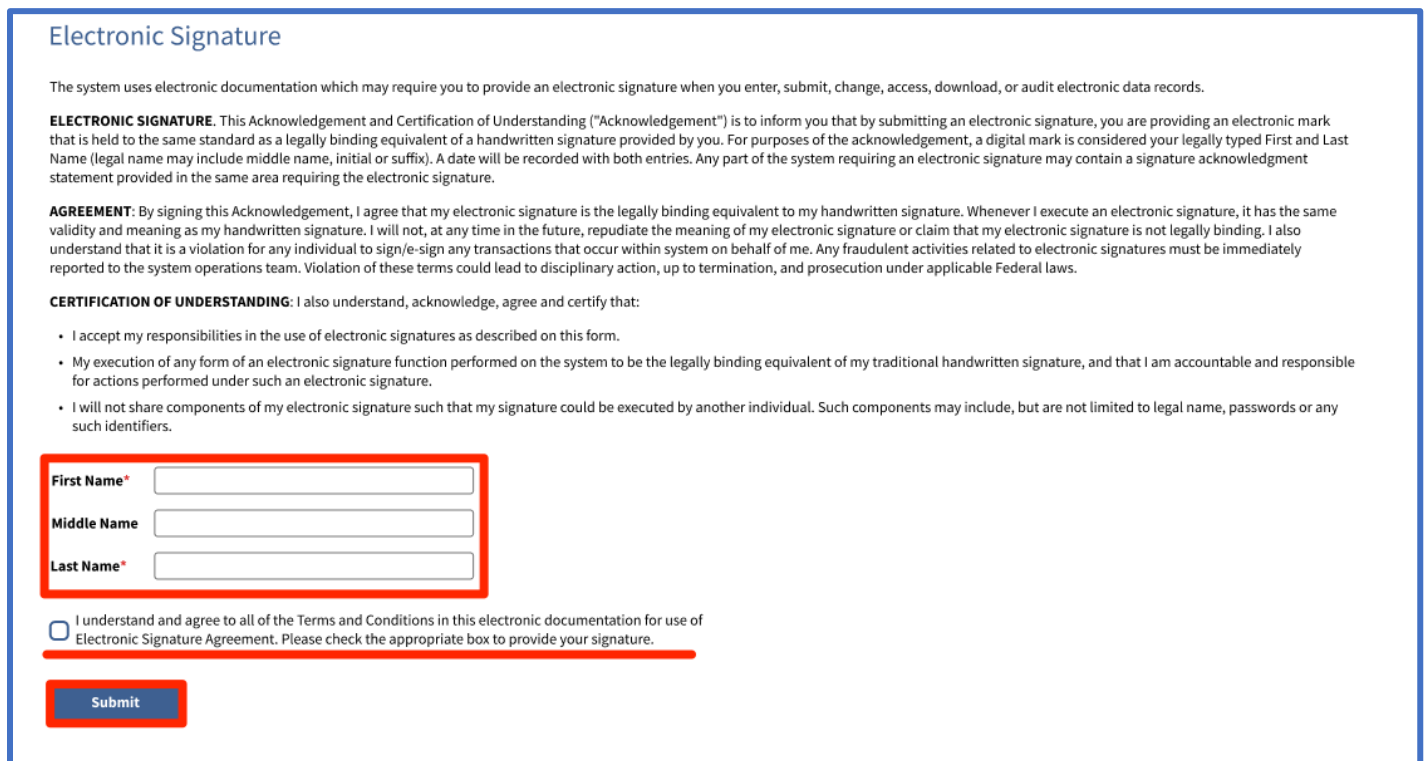
Link existing account

Your account has been successfully linked!

Continue to Workspace Log Out

13. You may be redirected to the E-signature page if you have not submitted your e-signature before.

NOTE: Submission of your E-Signature is required to access your BRICS instance.



Electronic Signature

The system uses electronic documentation which may require you to provide an electronic signature when you enter, submit, change, access, download, or audit electronic data records.

ELECTRONIC SIGNATURE. This Acknowledgement and Certification of Understanding ("Acknowledgement") is to inform you that by submitting an electronic signature, you are providing an electronic mark that is held to the same standard as a legally binding equivalent of a handwritten signature provided by you. For purposes of the acknowledgement, a digital mark is considered your legally typed First and Last Name (legal name may include middle name, initial or suffix). A date will be recorded with both entries. Any part of the system requiring an electronic signature may contain a signature acknowledgment statement provided in the same area requiring the electronic signature.

AGREEMENT: By signing this Acknowledgement, I agree that my electronic signature is the legally binding equivalent to my handwritten signature. Whenever I execute an electronic signature, it has the same validity and meaning as my handwritten signature. I will not, at any time in the future, repudiate the meaning of my electronic signature or claim that my electronic signature is not legally binding. I also understand that it is a violation for any individual to sign/e-sign any transactions that occur within system on behalf of me. Any fraudulent activities related to electronic signatures must be immediately reported to the system operations team. Violation of these terms could lead to disciplinary action, up to termination, and prosecution under applicable Federal laws.

CERTIFICATION OF UNDERSTANDING: I also understand, acknowledge, agree and certify that:

- I accept my responsibilities in the use of electronic signatures as described on this form.
- My execution of any form of an electronic signature function performed on the system to be the legally binding equivalent of my traditional handwritten signature, and that I am accountable and responsible for actions performed under such an electronic signature.
- I will not share components of my electronic signature such that my signature could be executed by another individual. Such components may include, but are not limited to legal name, passwords or any such identifiers.

First Name* Middle Name Last Name*

☐ I understand and agree to all of the Terms and Conditions in this electronic documentation for use of Electronic Signature Agreement. Please check the appropriate box to provide your signature.

Submit

New Users

2.1 New user Log in with a NIH PIV/CAC card

For current users with a NIH PIV/CAC card, please follow these steps:

1. Navigate to your BRICS instance and select Log in.
2. Here you will see the new Log in page. Should you have a PIV card, it is preferred to Log in with it. Click the “**Log In**” button and continue to the next step.


However, if you do not have a PIV card you will need to click “[create a Login.gov account](#)” and follow the steps in [New user Log in with Login.gov](#)

Log In to Your Account

Please log in using one of the Researcher Auth Service (RAS) identities (Smart Card or Login.gov), the required multi-factor authentication, to access NEI.

If you have any of the following smart cards: NIH PIV, VA PIV or DoD CAC, please use it to log in. Otherwise, use your Login.gov account.

Log In with RAS



If you are a new user, or if you do not have any of the accepted RAS identities, you will need to [create a Login.gov account](#).

3. After clicking “**Log In**” you will be taken to the following page. Select **PIV/Smart Card**.
 - a. If you are unable to sign in with your PIV card, then you may sign in using the Authenticator App instead.

Sign in

NIH [blurred username]

PIV/Smart Card Login.gov

a. Are you an NIH user unable to sign-in with your PIV Card? Sign in using the Authenticator App.

[Trouble signing in?](#)

NIH Researcher Auth Service (RAS)

Researcher Auth Service(RAS) facilitates access to data repositories across multiple NIH-funded data platforms for researchers internal and external to NIH. RAS also provides account identity consolidation so researchers can move from system to system using one set of credentials.

Click the link below to manage your linked identities and privacy and permissions settings

[Go to Settings](#)

4. Provide your NIH PIV/CAC card authentication by selecting the appropriate certificate and provide the PIN:

Select a certificate for authentication

Site pivauth. gov:443 needs your credentials:

[Chip icon] [blurred name] 10/18/2022

[Card icon] [blurred name] 1/17/2023

[Certificate information](#) **OK** **Cancel**

5. After logging in using RAS. You will see the following screen. Select the “**Create Account**” button to create a new account.

The screenshot shows a progress bar at the top with four steps: 'Log In Successful' (active), 'Link an Account', 'Verify Account', and 'Linking Successful'. Below the progress bar, the main heading is 'Log In Successful'. The text reads: 'To access the system you must either create a new account or link a existing account.' followed by 'Would you like to create and link a account?'. A red rectangular box highlights the 'Create Account' button, and a red arrow points to it from the right. Below this, it says 'If you have an existing account that you would like to link, click below to search for and link the account.' with a 'Search for Existing Account' button. At the bottom, there is a 'Return to Log In' link.

6. The account management page will load where you will need to upload supporting documentation for your BRICS account. After an account request you will need to wait until your account is approved to get access to the BRICS instance. Users will have access to the account management module before approval and may log back in to upload additional supporting documentation at any time.

The screenshot shows the 'Account Management' page. It starts with a thank you message and instructions to complete steps to request an account. Step 1 is 'Download the appropriate template(s) from the list below.' This leads to a section titled 'Administrative File Templates' which contains a table:

FILE TEMPLATE	PRIVILEGES ASSOCIATED	REQUIRED FOR ANNUAL RENEWAL
Biographical Sketch	Required for Data Access Users (Data Dictionary, Data Repository, Query Tool, Meta Study)	Yes

Below the table, there are two bullet points: 'Fill in the requested fields in the form(s) that require approval, then have it reviewed and approved by your institution.' and 'Scan required form(s) and save to your computer.' Step 2 is 'Upload your approved file(s) to support your request here. For each required form, select the appropriate File Type and click Choose File (or Browse). Find the approved file(s) on your computer and click Upload.' This leads to a section titled 'Upload Supporting Documentation' with the instruction 'Please upload your signed administrative documentation to support your request here. Selected templates are available below.' Below this, there is a 'File Type*' dropdown menu with '- Select One -' and a 'Choose File' button with 'no file selected' text. An 'UPLOAD' button is also present. At the bottom, there is a red note: 'NOTE: Verify that the uploaded file appears here before proceeding to the next step. All account requests that do not have the required documents will not be approved.' and two buttons: 'CONTINUE' and 'Cancel'.

7. On your first Log in to your BRICS instance, you will be prompted with an E-signature page.

NOTE: Submission of your E-Signature is required to access your BRICS instance.

Electronic Signature

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ELECTRONIC SIGNATURE. This Acknowledgement and Certification of Understanding ("Acknowledgement") is to inform you that by submitting an electronic signature, you are providing an electronic mark that is held to the same standard as a legally binding equivalent of a handwritten signature provided by you. For purposes of the acknowledgement, a digital mark is considered your legally typed First and Last Name (legal name may include middle name, initial or suffix). A date will be recorded with both entries. Any part of the system requiring an electronic signature may contain a signature acknowledgment statement provided in the same area requiring the electronic signature.

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- My execution of any form of an electronic signature function performed on the system to be the legally binding equivalent of my traditional handwritten signature, and that I am accountable and responsible for actions performed under such an electronic signature.
- I will not share components of my electronic signature such that my signature could be executed by another individual. Such components may include, but are not limited to legal name, passwords or any such identifiers.

First Name*	<input type="text"/>
Middle Name	<input type="text"/>
Last Name*	<input type="text"/>

☐ I understand and agree to all of the Terms and Conditions in this electronic documentation for use of Electronic Signature Agreement. Please check the appropriate box to provide your signature.

Submit

2.2 New user Log in with Login.gov

1. Navigate to your BRICS instance and select Log in.
2. Here you will see the new Log in page. If you have a NIH PIV/CAC card is recommended to Log in with it. Please follow steps in [New user Log in with a NIH PIV/CAC card](#). If you do not have a PIV card select the “[create a Login.gov account](#)” link and continue to the next step

create a Login.gov account.' A red arrow points from this text to the next step in the process."/>

Log In to Your Account

Please log in using one of the Researcher Auth Service (RAS) identities (Smart Card or Login.gov), the required multi-factor authentication, to access NEI.

If you have any of the following smart cards: NIH PIV, VA PIV or DoD CAC, please use it to log in. Otherwise, use your Login.gov account.

Log In with RAS

If you are a new user, or if you do not have any of the accepted RAS identities, you will need to [create a Login.gov account](#).

3. Create your Login.gov account with your desired email. Afterwards check your email to verify and finish creating your Login.gov account.

LOGIN.GOV

Create your account

Enter your email address
john.doe@mycompany.com

Select your email language preference
Login.gov allows you to receive your email communication in English, Spanish or French.

☒ English (default)
☐ Español
☐ Français

☒ I read and accept the Login.gov [Rules of Use](#)

Submit

[Cancel](#)
[Security Practices and Privacy Act Statement](#)
[Privacy Act Statement](#)

LOGIN.GOV

Check your email

We sent an email to **john@mycompany.com** with a link to confirm your email address. Follow the link to continue creating your account.

Didn't receive an email? [Resend](#)

Or, [use a different email address](#)

You can close this window if you're done.


4. After creating and verifying your Login.gov account, navigate back to your BRICS instance Log in page and select “[Log In](#)”.

Log In to Your Account

Please log in using one of the Researcher Auth Service (RAS) identities (Smart Card or Login.gov), the required multi-factor authentication, to access NEI.

If you have any of the following smart cards: NIH PIV, VA PIV or DoD CAC, please use it to log in. Otherwise, use your Login.gov account.


Log In with RAS




If you are a new user, or if you do not have any of the accepted RAS identities, you will need to [create a Login.gov account](#).


5. Select “[Login.gov](#)”

Sign in



PIV/Smart Card

 Login.gov

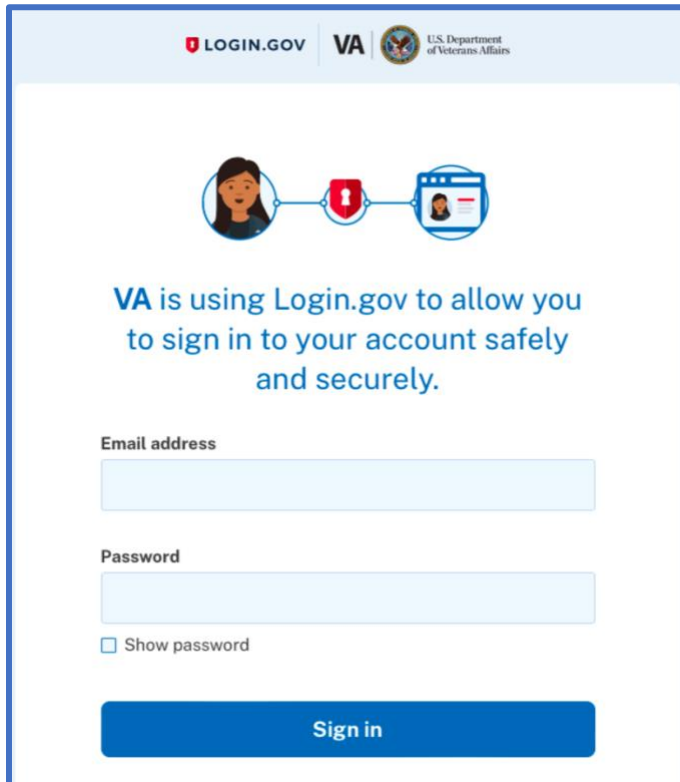


[Trouble signing in?](#)

NIH Researcher Auth Service (RAS)

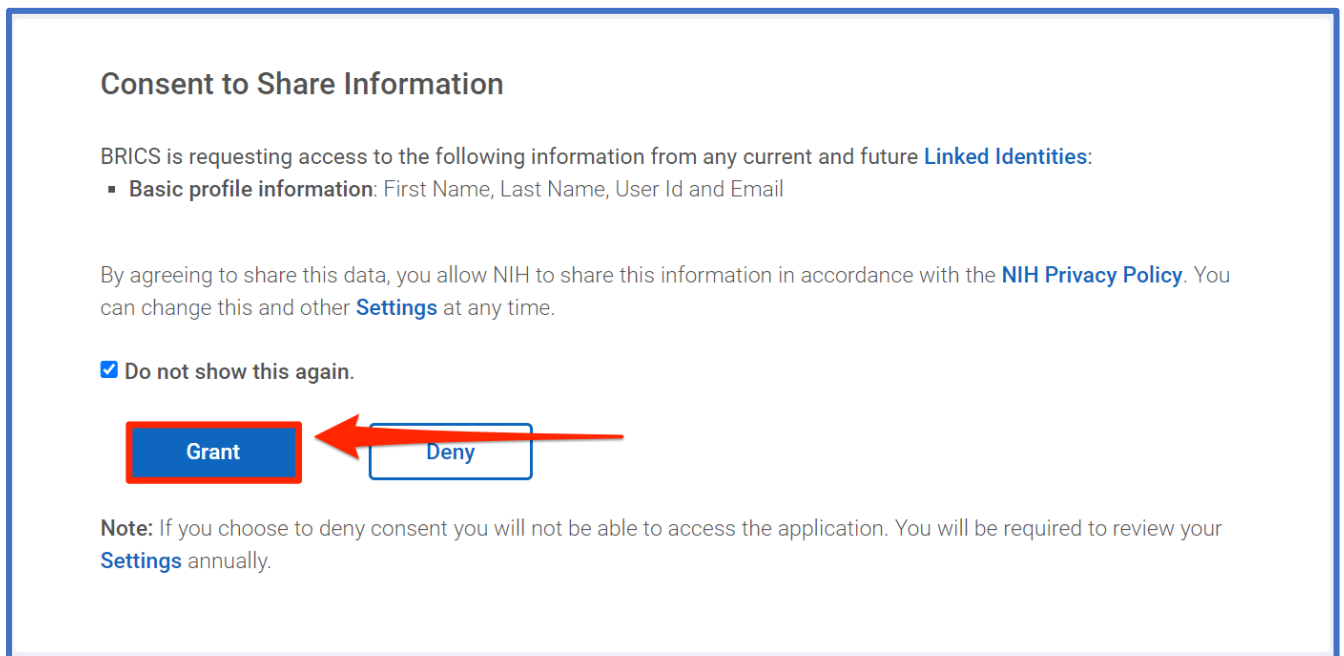
Researcher Auth Service(RAS) facilitates access to data repositories across multiple NIH-funded data platforms for researchers internal and external to NIH. RAS also provides account identity consolidation so researchers can move from system to system using one set of credentials.

6. Enter your [Login.gov](#) credentials and select [Sign In](#):



The screenshot shows the VA Login.gov sign-in interface. At the top, there are logos for LOGIN.GOV, VA, and the U.S. Department of Veterans Affairs. Below the logos is a diagram showing a user profile, a shield icon, and a login window. The main text reads: "VA is using Login.gov to allow you to sign in to your account safely and securely." There are two input fields: "Email address" and "Password". Below the password field is a checkbox labeled "Show password". At the bottom is a blue "Sign in" button.

7. When first authentication through Login.gov, you will need to Grant permission to BRICS to have access to your basic profile information.



The screenshot shows the "Consent to Share Information" page. The title is "Consent to Share Information". The text states: "BRICS is requesting access to the following information from any current and future [Linked Identities](#):" followed by a bullet point: "▪ **Basic profile information:** First Name, Last Name, User Id and Email". Below this, it says: "By agreeing to share this data, you allow NIH to share this information in accordance with the [NIH Privacy Policy](#). You can change this and other [Settings](#) at any time." There is a checkbox labeled "Do not show this again." which is checked. At the bottom, there are two buttons: "Grant" and "Deny". A red arrow points from the "Deny" button to the "Grant" button. Below the buttons, a note states: "Note: If you choose to deny consent you will not be able to access the application. You will be required to review your [Settings](#) annually."

8. After logging in using RAS. You will see the following screen.
To create a new account select the “**Create Account**” button.

The screenshot shows a web interface with a progress bar at the top containing four steps: 'Log In Successful' (active), 'Link an Account', 'Verify Account', and 'Linking Successful'. The main content area is titled 'Log In Successful' and contains the following text: 'To access the system you must either create a new [BRICS] account or link a [BRICS] existing account.' Below this is the question 'Would you like to create and link a [BRICS] account?'. A red rectangular box highlights the 'Create Account' button, and a red arrow points to it from the right. Below the button is the text 'If you have an existing [BRICS] account that you would like to link, click below to search for and link the account.' followed by a 'Search for Existing Account' button. At the bottom left is a 'Return to Log In' link.

9. The account management page will load where you will need to upload supporting documentation for your BRICS account. After an account request you will need to wait until your account is approved to get access to the BRICS instance. Users will have access to the account management module before approval and may log back in to upload additional supporting documentation at any time.

The screenshot shows the 'Account Management' page. It starts with a thank you message and instructions to complete steps to request an account. Step 1 is 'Download the appropriate template(s) from the list below.' This leads to the 'Administrative File Templates' section, which contains a table:

FILE TEMPLATE	PRIVILEGES ASSOCIATED	REQUIRED FOR ANNUAL RENEWAL
Biographical Sketch	Required for Data Access Users (Data Dictionary, Data Repository, Query Tool, Meta Study)	Yes

Below the table are two bullet points: 'Fill in the requested fields in the form(s) that require approval, then have it reviewed and approved by your institution.' and 'Scan required form(s) and save to your computer.' Step 2 is 'Upload your approved file(s) to support your request here. For each required form, select the appropriate File Type and click Choose File (or Browse). Find the approved file(s) on your computer and click Upload.' This leads to the 'Upload Supporting Documentation' section, which says 'Please upload your signed administrative documentation to support your request here. Selected templates are available below.' It features a 'File Type*' dropdown menu with '- Select One -' selected, a 'Choose File' button, and a status 'no file selected'. Below this is an 'UPLOAD' button. A red note states: 'NOTE: Verify that the uploaded file appears here before proceeding to the next step. All account requests that do not have the required documents will not be approved.' At the bottom are 'CONTINUE' and 'Cancel' buttons.

10. On your first Log in to your BRICS instance, you will be prompted with an E-signature page.

NOTE: Submission of your E-Signature is required to access your BRICS instance.

Electronic Signature

The system uses electronic documentation which may require you to provide an electronic signature when you enter, submit, change, access, download, or audit electronic data records.

ELECTRONIC SIGNATURE. This Acknowledgement and Certification of Understanding ("Acknowledgement") is to inform you that by submitting an electronic signature, you are providing an electronic mark that is held to the same standard as a legally binding equivalent of a handwritten signature provided by you. For purposes of the acknowledgement, a digital mark is considered your legally typed First and Last Name (legal name may include middle name, initial or suffix). A date will be recorded with both entries. Any part of the system requiring an electronic signature may contain a signature acknowledgment statement provided in the same area requiring the electronic signature.

AGREEMENT: By signing this Acknowledgement, I agree that my electronic signature is the legally binding equivalent to my handwritten signature. Whenever I execute an electronic signature, it has the same validity and meaning as my handwritten signature. I will not, at any time in the future, repudiate the meaning of my electronic signature or claim that my electronic signature is not legally binding. I also understand that it is a violation for any individual to sign/e-sign any transactions that occur within system on behalf of me. Any fraudulent activities related to electronic signatures must be immediately reported to the system operations team. Violation of these terms could lead to disciplinary action, up to termination, and prosecution under applicable Federal laws.

CERTIFICATION OF UNDERSTANDING: I also understand, acknowledge, agree and certify that:

- I accept my responsibilities in the use of electronic signatures as described on this form.
- My execution of any form of an electronic signature function performed on the system to be the legally binding equivalent of my traditional handwritten signature, and that I am accountable and responsible for actions performed under such an electronic signature.
- I will not share components of my electronic signature such that my signature could be executed by another individual. Such components may include, but are not limited to legal name, passwords or any such identifiers.

First Name*	<input type="text"/>
Middle Name	<input type="text"/>
Last Name*	<input type="text"/>

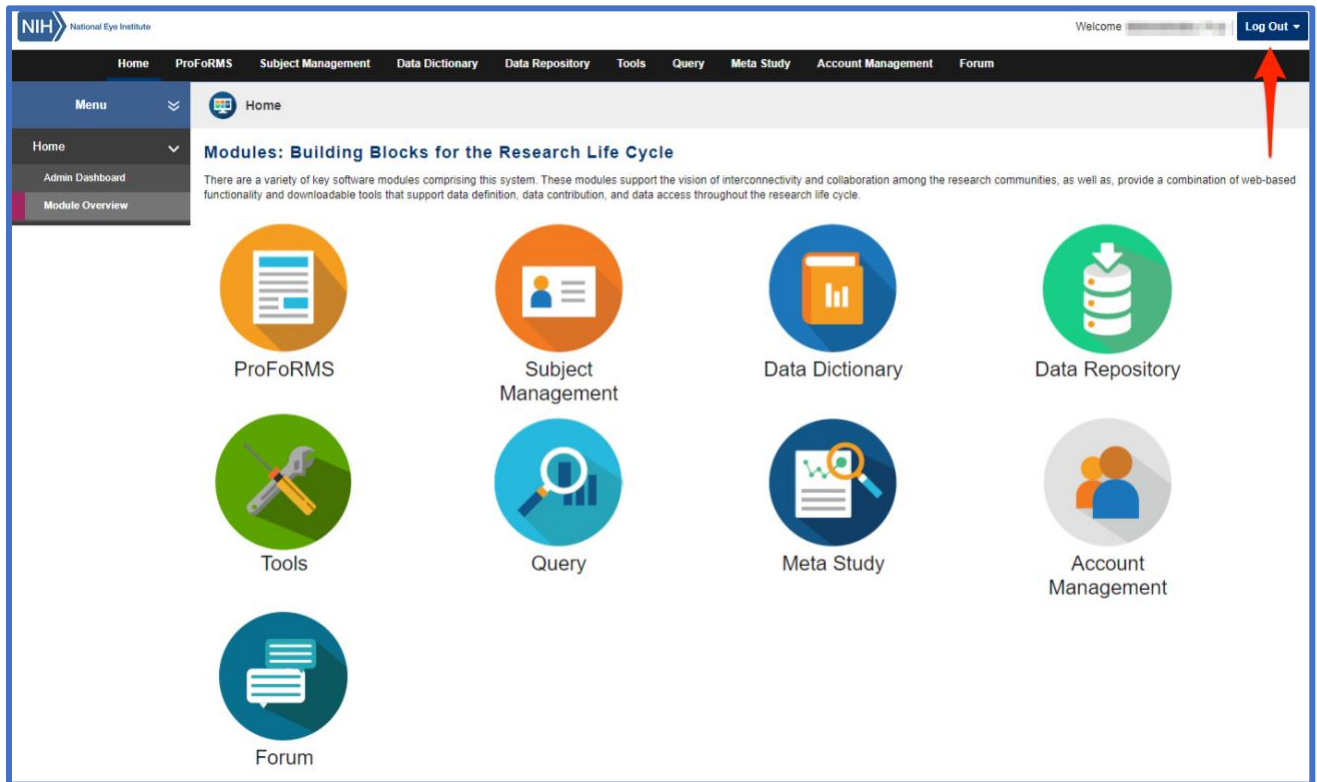
☐ I understand and agree to all of the Terms and Conditions in this electronic documentation for use of Electronic Signature Agreement. Please check the appropriate box to provide your signature.

Submit

Other Changes

3.1 Logging out of your BRICS account and/or your RAS account.

1. When logged into your BRICS account, you will see a logout dropdown at the top left beside your username.



2. Should you wish to stay logged into other applications using RAS you may choose to only log out of your BRICS instance. If you wish to logout of all RAS applications you are currently signed into, select **Log out of [Your BRICS Instance] & RAS**.

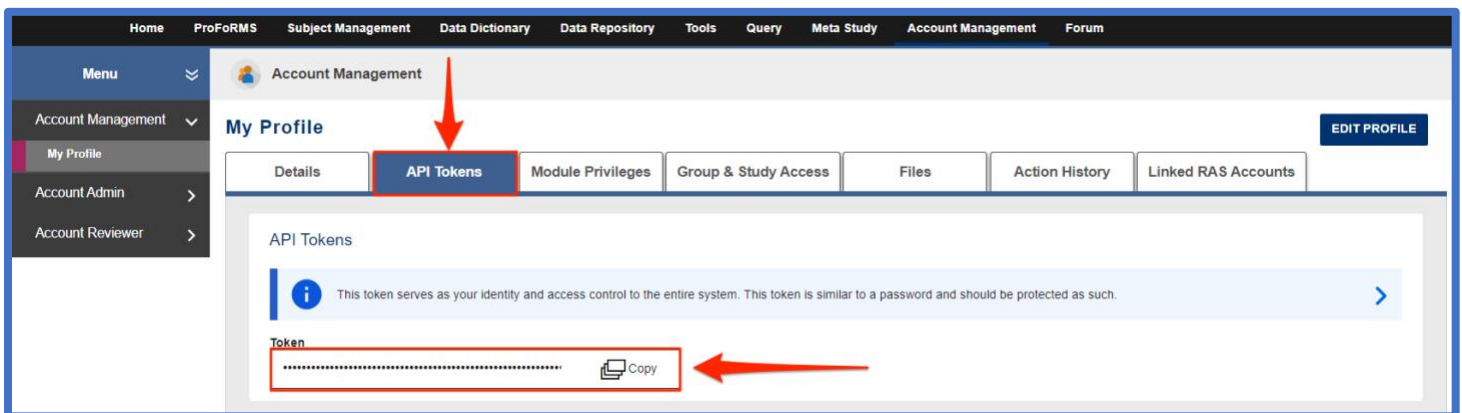


3.2 API token

The API token serves as your identity and access control to the entire system. This token is like a password and should be protected as such. The token updates every ~30 minutes minimum, on every login, and every session update.

Previously the API token was retrieved by making a request to `/auth/login` with the user's username/password. However, this has now changed:

For users to retrieve/refresh the API token, they will need to log into BRICS and navigate to the Account Management module. The "My Profile" page will load, and then select the 'API tokens' tab and your token is accessible there.



Contacts and Links

1. Help with RAS log in credential issues:

- a. Link to Login.gov password recovery: <https://secure.login.gov/users/password/new>
- b. Link for NIH PIV card issues: <https://auth.nih.gov/CertAuthV3/forms/mfa/Help.html>

2. General Information on NIH Researcher Auth Service:

<https://datascience.nih.gov/researcher-auth-service-initiative>